

PPP LOAN FORGIVENESS PLANNING AND EXPENSE TRACKING

One of the biggest areas of the CARES Act that benefits businesses is the Paycheck Protection Program (PPP). With big benefits, come many questions around one detail specifically: PPP loan forgiveness. The experts at Anders are here to help streamline the processes for businesses seeking maximum forgiveness for their PPP loans.

We work with businesses to guide them through each phase of the loan process.

PHASE 1: Planning to Maximize Loan Forgiveness

- Projecting known and expected spending on approved expenses in the 8 or 24 week covered period
- Evaluating if any additional spending on approved expenses is needed to fill in a gap in loan forgiveness
- Determining if any residual PPP funds not spent in the covered period would be better left in the business at 1% interest than being paid back
- Projecting the loan payments for any non-forgiven funds for cash flow forecasting
- Overall cash flow planning for the business during and after the covered period
- Financial statement recording and reporting for the PPP funds when received

PHASE 2: Expense Tracking and Record Keeping to Maximize Loan Forgiveness

- Expense tracking for each time payments on approved expenses are made in the covered period
- Establishing a record keeping system
- Measuring expenses against projections
- Adjusting planned spending based on rolling actual results
- Financial statement recording and reporting during the covered period

PHASE 3: Applying for Loan Forgiveness

- Assisting in the preparation of loan forgiveness forms and paperwork
- Compiling and preparing supporting documents
- Answering questions and calculation requests from banks and the SBA
- Financial statement recording and reporting of loan forgiveness versus any residual amount that will carry on as a loan

PHASE 4: SBA Audit Support

As of May 1, 2020, the U.S. Treasury Secretary has indicated that companies receiving PPP Loans of more than \$2 million will be audited. For companies with loans \$2 million or less, audits are not required, but can be conducted by the government. Regardless of the loan size, our team is available to provide companies with guidance and support throughout the audit process.



TALK WITH AN ADVISOR TODAY.

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